

Gleaners Community Food Bank of SE MI Job Description

Job Title: Emergency Mobile Distribution Line Worker
Reports To: Emergency Mobile Team Supervisor
FLSA Status: Non-Exempt
Department: Operations
Last Update: October 2020

This temporary position provides onsite support to execute the drive-through food distributions around Metro Detroit related to Gleaners emergency (Covid-19 pandemic) efforts.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Working as part of a team onsite performing tasks related to distributing food in a “drive-through” type of setting, including but not limited to

- taking food off pallets
- organizing, bagging and handing out food
- keeping track of all food that is distributed
- Assisting with all set up and clean up tasks

Demonstrate and support the Gleaners mission, vision and values throughout all responsibilities and activities.

Other duties as assigned.

Qualifications

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Must be comfortable being outside in the elements, including sunshine, heat cold, rain, hail, and snow, etc.
- Must be able to lift up to 40 pounds
- Must be able to be physically active (including standing) for a period of 3 to 4 hours at one time
- Must be available to work Monday through Friday with morning distributions starting as early as 8:00 AM and afternoon sites ending as late as 5:00 PM.
- Must be willing to work a flexible schedule, where the scheduled work hours change on a daily basis.
- Must follow all COVID 19 safety protocols, including, but not limited to: social distancing, mask and glove wearing, hand sanitizing, etc.
- Must be able to travel to distribution sites in Wayne, Macomb and Oakland counties
- Must be responsive to availability surveys and able to communicate any personal schedule updates and changes in a timely manner.